



BYHS College Planning and Placement
College Application Activities Record

	COLLEGES				

THE APPLICATION (MARK "N/A" ANY ITEMS THAT ARE NOT REQUIRED)

HOW REQUESTED DATE					
RECEIVED (✓)					
COMPLETED (✓)					
ESSAY(S) WRITTEN (✓)					
CHECKED BY ADVISOR (✓)					
DATE MAILED					

TRANSCRIPTS AND RECOMMENDATIONS

DATE TRANSCRIPT REQUESTED					
SCHOOL REPORT GIVEN TO DATE					
DATE MID-YEAR REPORT DUE					
TEACHER RECOMMENDATION #1 DATE REQUESTED					
TEACHER RECOMMENDATION #2 DATE REQUESTED					
CAMPUS VISIT OR INTERVIEWER DATE TIME THANK-YOU LETTER (✓)					

TEST SCORES

DATE ACT SCORES REQUESTED					
DATE SAT SCORES REQUESTED					
OTHER TEST(S) REQUIRED DATE SCORES REQUESTED					

NOTIFICATION AND RESPONSE

PUBLISHED NOTIFICATION DATE					
ACTUAL DATE RESULT					
YOUR RESPONSE DATE					

SCHOLARSHIP AND FINANCIAL AID APPLICATIONS

HOW REQUESTED DATE					
RECEIVED (✓)					
APPLICATION COMPLETED (✓)					
FINANCIAL FORMS COMPLETED (✓)					
RECOMMENDATION FROM DATE REQUESTED					
DATE ALL DOCUMENTS MAILED					

THANK-YOU LETTERS

SENT TO EVERYONE WHO HELPED (✓)					
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